

**Fine and Fee Schedule for the Mercer County Library System**

Item Code	Description	Days of Loan*	Loan Limit	Daily Fine	Maximum Fine	Total Replacement Cost**	Replacement Cost of Item Parts and Misc Fees ***	Processing Fee
B	Book	21		\$0.10	\$6.00	\$25.00		\$2.00
PB	Paperbacks	21		\$0.10	\$6.00	\$7.00		\$2.00
ENC	Circulating Encyclopedias	21	3	\$0.10	\$6.00	\$25.00		\$2.00
JENC	Juvenile Circulating Encyclopedias	21	3	\$0.10	\$6.00	\$25.00		\$2.00
ILL	Interlibrary Loan	28*		\$0.25	\$10.00	\$50.00	\$2.00 per removed barcode and/or label	\$5.00
PAM	Pamphlets	21	5	\$0.10	\$1.00	\$1.00		
PER	Periodicals	21	5	\$0.10	\$1.00	\$3.00		\$1.00
PM	Professional Materials	0		\$0.10	\$6.00	\$50.00		\$2.00
R	Reference	0	0	\$0.50	\$6.00	\$50.00		\$2.00
BCD	Books on CD	21		\$0.10	\$6.00	\$50.00	\$10.00 per CD + \$7.00 (holds 1 – 12 discs) damaged/missing case + \$10.00 (holds 13 or more discs) damaged/missing case + \$.70 damaged/missing sleeve \$1.00 Bookdrop return	\$2.00
BOT	Books on Tape	21		\$0.10	\$6.00	\$50.00	\$6.00 per tape + \$6.50 damaged/missing case + \$1.00 Bookdrop return	\$2.00
CASS	Audiocassettes	21	5	\$0.10	\$6.00	\$10.00	\$4.00 damaged/missing case + \$1.00 Bookdrop return	\$2.00
CD	Compact Discs	21		\$0.10	\$6.00	\$16.00	\$3.00 single or \$7.50 multisc damaged/missing case + \$2.00 per insert \$1.00 Bookdrop return	\$2.00
MIC	Microfilm	0	0	\$0.10	\$6.00	\$30.00	\$1.00 Bookdrop return	\$2.00
PAD	Portable Audio Devices (Playaways)	21		\$0.10	\$6.00	\$45.00	\$4.00 damaged/missing case + \$3.00 Replace Foam Insert \$.60 Replace Battery Door \$1.00 Bookdrop return	\$2.00
PV	Playaway View	7		\$1.00	\$10.00	\$99.00	\$15.00 missing charger \$6.00 missing/damaged case + \$1.00 Bookdrop return	\$2.00
RA	Read-alongs	21	5	\$0.10	\$6.00	\$14.00	\$0.50 plastic bag \$1.00 Bookdrop return	\$2.00
DVD	DVDs	7	5	\$1.00	\$10.00	\$30.00 (\$20.00 per disc if multivolume)	\$6.00 damaged/missing case + \$5.00 per insert \$1.00 Bookdrop return	\$2.00
BLURAY	Blu-rays	7	5					
V	Videocassettes	7	5	\$1.00	\$10.00	\$30.00 (\$20.00 per disc if multivolume)	\$6.00 damaged/missing case + \$1.00 rewinding fee \$1.00 Bookdrop return	\$2.00

Each patron is limited to 75 total items checked out and 50 holds at one time.

\* Items may be renewed four times if there are no holds or other restrictions on the item. Please contact Interlibrary Loan at least 3 days before the due date to see if materials can be renewed.

\*\* Default price when there is no price in Symphony and/or it is out of print and has no listing in any of our purchasing sources.

\*\*\* \$2.00 fee will be charged for any item returned with damaged/missing labels and/or barcode.

+ Add \$2.00 processing fee to replacement cost of cases and/or discs/tapes.

11/5/2016